# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

# Part – A

**AQAR for the year** *(for example 2013-14)*

> 1,July 2014 to 30,June

## 1. Details of the Institution

1.1 Name of the Institution

> Shree Mahila Arts & Commerce College Joshipura (Junagadh)

1.2 Address Line 1

> Nr. Railway Station

Address Line 2

> Joshipura

City/Town

> Junagadh

State

> Gujarat

Pin Code

> 362002

Institution e-mail address

> principal2smacc@gmail.com

Contact Nos.

> 0285-26112900

Name of the Head of the Institution:

> Dr. J. A. Sojitra

Tel. No. with STD Code:

> 0285-2611290/91

Mobile:

9033412265

Name of the IQAC Co-ordinator:

Dr. J. M. Parghi

Mobile:

7623081899

IQAC e-mail address:

Jmparghi@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

   **OR**

1.4 **NAAC Executive Committee No. & Date:**
   *(For Example EC/32/A&A/143 dated 3-5-2004.*
   *This EC no. is available in the right corner- bottom*
   *of your institution's Accreditation Certificate)*

NAAC/B/EC-368/3/2007 DATE-31/03/2007

1.5 Website address:

www.smaccjnd.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | - | 2007 | 2012 |
| 2 | 2nd Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC :        DD/MM/YYYY     16/06/2012

1.8  Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)
  i.  AQAR _____ _____ (DD/MM/YYYY)4
  ii.  AQAR_____ _____ (DD/MM/YYYY)
  iii.  AQAR_____ _____ (DD/MM/YYYY)
  iv.  AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University          State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College    Yes [√] No [ ]

Constituent College    Yes [√] No [ ]

Autonomous college of UGC    Yes [ ] No [X]

Regulatory Agency approved Institution    Yes [ ] No [X]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education [ ] Men [ ] Women [√]

                   Urban [√] Rural [ ] Tribal [ ]

Financial Status    Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                 Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]    Science [ ]    Commerce [√] Law [ ]    PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]    Health Science [ ]    Management [ ]

Others  (Specify)     B.C.A./ B.com (English medium)

1.11 Name of the Affiliating University *(for the Colleges)*     Saurashtra University, Rajkot

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University    | University |

| University with Potential for Excellence | NIL | UGC-CPE | NIL |

| DST Star Scheme | NIL | UGC-CE | NIL |

| UGC-Special Assistance Programme | NIL | DST-FIST | NIL |

| UGC-Innovative PG programmes | NIL | Any other (*Specify*) | NIL |

| UGC-COP Programmes | NIL |

## 2. IQAC Composition and Activities

2.1 No. of Teachers    | 06 |

2.2 No. of Administrative/Technical staff    | 02 |

2.3 No. of students    | 02 |

2.4 No. of Management representatives    | 01 |

2.5 No. of Alumni    | 02 |

2. 6  No. of any other stakeholder and

   community representatives    | 01 |

2.7 No. of Employers/ Industrialists    | 01 |

2.8  No. of other External Experts    | 01 |

2.9 Total No. of members    | 16 |

2.10 No. of IQAC meetings held    | 04 |

2.11 No. of meetings with various stakeholders:     No.  | 01 |     Faculty | 02 |

    Non-Teaching Staff Students  | 02 |  Alumni  | 01 |  Others  | 00 |

2.12 Has IQAC received any funding from UGC during the year?     Yes          No

        If yes, mention the amount  | _____ |     | __ |     | __ |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. | 0 |  International | - |  National | - |  State | - |  Institution Level | - |


    (ii) Themes  | -                                        |

2.14 Significant Activities and contributions made by IQAC

    - Conducted Various Extension activities
    - Encouraged teacher to promote publication
    - Collected feedback from various stakeholders
    - Tried to maintain quality all over

    - Encourage interdepartmental interaction through sports, cultural and academic events.


2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality
    enhancement and the outcome achieved by the end of the year *


| Plan of Action | Achievements |
|---|---|
| 1. To prepare academic programme | 1. Prepared Academic Calendar and monitored as per schedule |
| 2. Preparation of Subject wise Annual Teaching Plan | 2. Monitoring actual implementation through meeting |
| 3. To prepare research development programme | 3. During the year NSS, NCC and sports Activities done as per schedule |
|  | 4. Faculty Members applied for UGC MRP and sanctioned by the WR-UGC during the year |
| 4. To prepare co-curricular  programme | 5. Library Orientation Programme was |

| | |
|---|---|
| 5. To prepare Library oriented programme | conducted on the beginning of the Academic Session. Library also offered and selected the Students for Library Best Reader and User of the year |

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body    Yes [√]    No [ ]

Management [√]    Syndicate [ ]    Any other body [ ]

Provide the details of the action taken

> No – the report was not placed in any statutory body. The member if IQAC discussed the plan of action.

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | - | - | - | - |
| PG | - | - | - | - |
| UG | 02 | - | 01 | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| **Total** | 02 | - | 01 | - |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 03 |
| Trimester | 00 |
| Annual | 00 |

1.3 Feedback from stakeholders*    Alumni [ √ ]   Parents [ √ ]   Employers [  ]   Students [ √ ]
    *(On all aspects)*

         Mode of feedback    :    Online [  ]  Manual [ √ ] Co-operating schools (for PEI) [  ]

*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The syllabus is revised time to time in various subject. Our faculys who are members of Board of studies of a particular subject provide their suggestions and contribute to update the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
    permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 17 | 03 | 13 | 00 | 01 |

2.2 No. of permanent faculty with Ph.D.      [ 14 ]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 03 | 02 | 13 | 0 | 0 | 0 | 01 | 01 | 17 | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty    [ - ]   [ 03 ]   [ - ]

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | 06 | 21 | 06 |
| Presented papers | 06 | 17 | 05 |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Teachers are using ICT in Teaching and Learning Process

2.7  Total  No. of actual teaching days
during this academic year

233

2.8  Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ

2.9  No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development  workshop

| 09 | 00 | 00 |
|---|---|---|

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| B.A. | 137 | 45.26 | 35.04 | 18.98 | - | - |
| B.COM. | 168 | 21.43 | 70.83 | 05.95 | - | - |
| B. C. A. | 081 | 83 | 17 | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The chairperson of the IQAC monitors the teaching & Learning process. She arranges the periodical meeting and provider suggestions to improve teaching process. The members of IQAC and other faculties interects with one another to maintain quality education.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | - |

| | |
|---|---|
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | 01 |
| Faculty exchange programme | - |
| Staff training conducted by the university | 02 |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 01 |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 05 | 04 | 00 | 04 |
| Technical Staff | 00 | 01 | 00 | 01 |

# Criterion – III

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encourages the teachers to do M.Phil/Ph.D. Refresher Course, Orientation Programme, Workshops and Reserch work

3.2      Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3      Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | 02 |
| Outlay in Rs. Lakhs | - | - | - | - |
| | | | | |

3.4      Details on research publications

| | International | National | Others |
|---|---|---|---|
| Peer Review Journals | 07 | 04 | 02 |

| | | | |
|---|---|---|---|
| Non-Peer Review Journals | 01 | 03 | 01 |
| e-Journals | 01 | - | - |
| Conference proceedings | 01 | 02 | - |

3.5 Details on Impact factor of publications:

Range [ - ]    Average [ - ]    h-index [ - ]    Nos. in SCOPUS [ - ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects *(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published   i) With ISBN No.   [ 18 ]   Chapters in Edited Books   [ 15 ]

ii) Without ISBN No.   [ - ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ - ]    CAS [ - ]    DST-FIST [ - ]

DPE [ - ]    DBT Scheme/funds [ - ]

3.9 For colleges    Autonomy [ - ]    CPE [ - ]    DBT Star Scheme [ - ]

INSPIRE [ - ]    CE [ - ]    Any Other (specify) [ - ]

3.10 Revenue generated through consultancy   [ - ]

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons   [ - ]

[ - ]    [ - ]    [ - ]

3.13 No. of collaborations       International       National       Any other

3.14 No. of linkages created during this year   | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | - |    From Management of University/College | - |

Total     | - |

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 00 | - | - | - | - | - | - |

3.18 No. of faculty from the Institution
    who are Ph. D. Guides     | 15 |
    and students registered under them   | - |

3.19 No. of Ph.D. awarded by faculty from the Institution   | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - |     SRF | - |     Project Fellows | - |     Any other | - |

3.21 No. of students Participated in NSS events:

University level | 100 |     State level | - |

National level | - |     International level | - |

3.22 No. of students participated in NCC events:

University level | 35 |     State level | 03 |

National level | 08 |     International level | - |

3.23 No. of Awards won in NSS:

University level [ - ]   State level [ - ]

National level [ - ]   International level [ - ]

3.24 No. of Awards won in NCC:

University level [ - ]   State level [ - ]

National level [ - ]   International level [ - ]

3.25 No. of Extension activities organized

University forum [ 01 ]   College forum [ 08 ]

NCC [ 04 ]   NSS [ 06 ]   Any other [ 01 ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS : Annual Camp was organised during 06.01.2015 to 12.01.2015 at Bhiyal, Total no. of Students was participated was 55.
- NCC : During the year cadets of NCC were participated in University, State and National level Camps, Trainings and Shootings on various occasions along with achieved different positions and Medals.
- Celebration of Independence
- Republic and certain Days
- Out reach programmer
- Intoxication Eradication programme.
- Environment Awareness Programme
- Aids Awareness Programme
- Community upliftment programme
- Stopping Female Foeticide Programme

# Criterion – IV
# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area (in acres) | 4.16 | 00 | 00 | 4.16 |
| Class rooms | 21 | | | 21 |

| | | | | |
|---|---|---|---|---|
| Laboratories | 05 | - | - | 05 |
| Seminar Halls | 01 | - | - | 01 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

- Fully computerized Administrative office
- Automated Library equipped with INFLIBNET
- Network Resources Centre
  All these facilities can be used by staff as well as the students.

4.3  Library services:

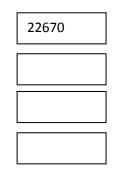| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 8571 | 648167 | 1095 | 78971 | 9666 | 726958 |
| Reference Books | 533 | 42636 | 817 | 103673 | 1350 | 146309 |
| e-Books | - | - | - | - | - | - |
| Journals | 34 | 58775 | 2 | 30798 | 36 | 89573 |
| e-Journals | 01 | 5000 | - | - | 01 | 5000 |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 319 | 6350 | - | - | 319 | 6350 |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 67 | 54 | | - | - | 06 | 07 | - |
| Added | 02 | 02 | | - | - | - | - | - |
| Total | 69 | 56 | | - | - | 06 | 07 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The faculty and the students are provided computer and internet access facilities separately. The teachers are send to Faculty Development programme in order to provide computer Literacy. The computer Awareness programme is arranged once or twice in the institution to enable the students.

4.6  Amount spent on maintenance in lakhs :

i)   ICT

22670

ii)  Campus Infrastructure and facilities

iii) Equipments

iv) Others

**Total :**

# Criterion – V
# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services
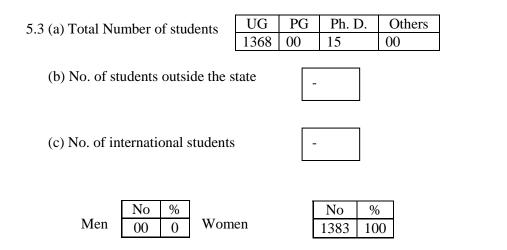
- The IQAC of our institution introduces various student support services to the students.
- The IQAC encourages the students to take maximum benefits of various student support services such as NSS, NCC, UGC-NRC, CCC, Library etc.
- The IQAC arranges certain student - centred programmes like "computer Awareness," Health Awareness," Competitive exam Programmes."

5.2 Efforts made by the institution for tracking the progression

Academic Audit Committee

Administrative Audit committee

Co-ordinators bfor various academic activites

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|------|--------|--------|
| 1368 | 00 | 15 | 00 |

(b) No. of students outside the state

-

(c) No. of international students

-

| Men | No | % | Women | No | % |
|-----|------|-----|-------|------|-----|
|     | 00 | 0 |       | 1383 | 100 |

| Last Year | | | | | | This Year | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 853 | 60 | 10 | 241 | 01 | 1165 | 963 | 40 | 09 | 356 | 02 | 1368 |

Demand ratio  1 : 1          Dropout % 00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution provider the student the guidance of competitive examinations. The institution makes aware the students about job opportunities in competitive examinations. Our institution frequently arranges expect lectures to provide the details of competitive examinations experts from different fields interact with the students. Sometimes the institution provider demo of competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET `-`   SET/SLET `-`   GATE `-`   CAT `-`

IAS/IPS etc `-`   State PSC `-`   UPSC `-`   Others `-`

5.6 Details of student counselling and career guidance

Our institution has established career counselling and placement cell in order to provide the career guidance and counselling to the students. The cell has arranged following programmes regarding competitive exams, and job opportunities to the students:

- "Computer Literacy Programme
- "Preparation of GPSC, UPSC examination

No. of students benefitted

382

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | 06 |

5.8 Details of gender sensitization programmes

The institution has established women empower cell. The cell organizes the programme on gender sensitization. The aims of the programme are below :
- To make students aware about gender equality
- To make them aware about the roles of men and women
- Necessity of gender embance in the society.
    Programme :- Gender embance
        Expert : _____
        Date : _____

## 5.9 Students Activities
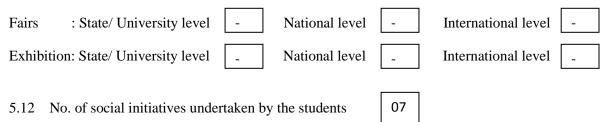
### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  | 12 |   National level | - |   International level | - |

No. of students participated in cultural events

State/ University level  | 10 |   National level | - |   International level | - |

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports  :  State/ University level  | |   National level | |   International level | |

Cultural:  State/ University level  | |   National level | |   International level | |

## 5.10 Scholarships and Financial Support

|  | Number of Students | Amount |
|---|---|---|
| Financial support from institution | - | - |
| Financial support from government | 264 | 5,76,650 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

### 5.11 Student organised / initiatives

Fairs        : State/ University level | - |   National level | - |   International level | - |

Exhibition: State/ University level | - |   National level | - |   International level | - |

### 5.12 No. of social initiatives undertaken by the students | 07 |

5.13 Major grievances of students (if any) redressed: NIL

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision :**
- To provide qualitative Higher Education
- To provide Educational Programme as per need of the Day
- To contribute by providing value based education

**Mission :**
- To commence and run UG and PG degree courses of Arts & Commerce
- To appoint qualified faculties
- To provide education with latest ICT application
- To create social awareness towards environment.
- Developing integrated personality of students commencing and running Sports, NSS, NCC & Cultural Activities.

6.2 Does the Institution has a management Information System

There is no MIS in place in the institute

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- To take students' feedback on curriculum
- To present students' feedback in BOS meeting
- To suggest improvements in syllabus framing committee as per students requirements.

6.3.2 Teaching and Learning

- To enhance quality in teaching and learning
- Emphasizes on use of ICT in teaching
- Encourage the faculties to enrich teaching methods.
- Encourage the faculties to participate in faculty development programme, Orientation, Refresher course, Seminars, Workshop, Conference

6.3.3 Examination and Evaluation

- Analysis of University Result.
- Continue Assessment of the students through internal tests, assignments
- To make students aware about evaluation methods.

6.3.4   Research and Development

- Has established Research Committee
- To encourage the faculties and the students the research activities.
- The faculties are made aware carry on various UGC projects

- Books: 26234     Journals : 36       E-resources : 319
- Projects LCD
- Well – equipped class rooms
- Computerized Administration office
- The staff is provided ICT training.

6.3.6   Human Resource Management

- The management of our institution is experienced and visionary. They manage all these things up to date. The institution has committed and dedicated teaching and non-teaching staff. The management and the principal assign the task to the person as per his ther ability.

6.3.7   Faculty and Staff recruitment

- The recruitment of faculty and staff is done as per the rules and regulations laid down by the Govt. of Gujarat and UGC.
- The vacancies are sanctioned by the Govt. as per the student strength.

6.3.8   Industry Interaction / Collaboration

- The institution has signed MOU with nearby educational institutions and NGOs. We put into practice faculty exchange programme, various outreach and extension activities.

6.3.9   Admission of Students

Admission process is done on first come first serve basis. Priority is given to the students of the school run by the same management.

6.4 Welfare schemes for

| Teaching | |
|---|---|
| Non teaching | |
| Students | Insurance provided By University & Govt. of Gujarat |

6.5 Total corpus fund generated        NIL

6.6 Whether annual financial audit has been done    Yes [√]    No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes | Agency | Yes | Authority |
| Academic | √ | KCG | √ | Academic Audit Committee |
| Administrative | √ | LIC | √ | Management |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes [ ]    No [√]

For PG Programmes    Yes [ ]    No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No efforts are made by University for Exam reforms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There are efforts made by the University to promote Autonomy in the affiliated colleges

6.11 Activities and support from the Alumni Association

Tthe meeting with the alumni Association is arranged once or twice in a year. They are invited in the Annual function other celebrations. They address to the students and advise them. Those who are govt. employee, help the needy students economically.

6.12 Activities and support from the Parent – Teacher Association

the meetings with the parent=teacher Associated is arranged occasionally. They are made aware with the student progress. They provide their valuable suggestion and we try to implement them.

6.13 Development programmes for support staff

There is no Development Programme for support Staff arranged by the Institute

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Tree Plantation and keeping the campus premise neat and clean with the help of students and support staff.
>
> Water Quality Testing

# Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  ▪

> - Feedback mechanism : Students give the feedback about the teachers at the end of each academic year.
>
> - Students of each subject are expected to do so for all the teachers concerned with their class.
>
> - Besides informal interaction between the students and the class teachers/HOD/Principal about issues pertaining to teaching quality is also encouraged.
>
> - Teacher are counselled by the departmental Head and /or Principal regarding measures to improve subject understanding to the students.
>
> - English training programme certified by Cambridge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> In the beginning of the year, the IQAC prepares Annual Calendar. As per the plan, following actions are taken :
> - Followed academic plan strictly
> - Co-curricular activities and sports calendar are performed as per the plan.
> - The institution has organized following programmes as per plan

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Wall-magazine run by the college,
> - Publication of newsletter by college,
> - Feedback in teacher, all over activities

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

> - Keep our campus neat & clean
> - Tree plantation programme
> - Celebration of 'world environment'

7.5  Whether environmental audit was conducted?     Yes ☐     No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**
- Big campus in 4.16 acre equipped with infrastructure
- Dedicated and committed staff
- Outstanding performance of NSS, NCC unit

**Weaknesses:**
- Campus placement cell for under graduates is not in place
- Insufficient admin and supporting staff

**Opportunities**:
- Need for SPIPA centre
- Development of Research activities

**Challenges:**
- Most of students are enrolling from the rural area so present of their are challenging

## 8. **Plans of institution for next year**

- More research work with the participating by the students

- Up gradation of ICT and Infrastructure at campus level

*Name : Dr. J. M. Parghi*                          *Name:  Dr. J. A. Sojitra*

_____          _____

*Signature of the Coordinator, IQAC*              *Signature of thePrincipal*

_____***_____

**Annexure I**

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

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